

**Constitution**  
**of the**  
**Franklin Residential College of the**  
**University of Georgia**

**Ratified**  
**January 12, 2012**

Respectfully Submitted,

Constitution Committee

Grace Elizabeth Riehm, Chairperson  
Samantha Grace Bond  
Emily Kathryn Hunt  
Brett Desley Isernhagen  
William Chadwick Lewis  
Andrew Jacob Schwegler  
Walker Robinson Smith

Auxiliary Members  
Silas DeLuca  
Parker Ambler

#### Article 1: Name

The name of this organization shall be Franklin Residential College, but the more common and informal name shall be the FRC.

#### Article 2: Purpose

The purpose of the FRC is to create a close-knit community of University of Georgia (UGA) students through faculty-staff interactions and by providing an academic and social connection where the students are given the rights and responsibilities to govern themselves.

#### Article 3: Membership

- A. Membership shall not be denied to any person because of age, race, gender, religious affiliation, sexual orientation, disability, or national origin.
- B. All student members must have majors listed under the Franklin College of Arts and Sciences upon being accepted to the FRC. Any FRC member who changes his/her major to an area outside of the Franklin College of Arts and Sciences is subject to review of readmission to the FRC at the discretion of the Executive Board after a change of major has been made.
- C. Members shall be classified under one of the following:
  1. Junior Members
    - i. Resident Members - Any accepted member of the FRC living in the associated residence hall and actively participating in FRC events. Extended inactivity within the FRC will be considered just cause to consider a member to be in bad standing.
    - ii. Non-Resident Members - Any accepted member of the FRC not living in the associated residence hall but still wishing to maintain membership and activity within the FRC, subject to the approval of the Executive Board. Extended inactivity within the FRC will be considered just cause to consider a member to be in bad standing.
    - iii. Incoming Members - Any accepted member of the FRC not having yet lived in the associated residence hall.
  2. Senior Members
    - i. Faculty Fellows - Any faculty member of the Franklin College of Arts and Sciences actively participating in the FRC.
    - ii. Alumni Members - Any member of the FRC who has completed his or her degree at the University of Georgia.
  3. Staff Members - Any staff of the Franklin College of Arts and Sciences or University Housing Department actively participating in the FRC, including Dean's Assistants.

#### Article 4: Dues and Payments

Dues shall be considered paid upon the payment of rent to the University Housing Department each semester.

## Article 5: Executive Board and Elections

### Section I: Executive Officers

- A. The Executive Officers of the FRC shall consist of but not be limited to the Chairperson, the Vice-Chairperson, Secretary, Treasurer, all standing committee chairpersons, the Residence Hall Association (RHA) Representative, the Floor Representatives, and the Resident Assistants (RAs). The officers shall rank in the above order. In case of a vacancy in the office of Treasurer or Committee Heads, the Chairperson shall appoint a member to fill the unexpired term of said office. In case of a vacancy in any other office, with the exception of the office of Chairperson, special elections shall be held to fill the unexpired terms of said offices. In case of a vacancy in the unexpired term of Chairperson, the next ranking officer shall fill the term.
- B. The Executive Board shall be comprised of the aforementioned Executive Officers and the Advisors of the FRC.
- C. Any officer who fails to perform the duties as provided for herein may, at the expiration of his or her term of office, be arraigned and punished at the discretion of the board.
- D. All of the Executive Officers shall perform additional duties at the request of the Chairperson.
- E. Advisors shall be considered non-voting members of the Executive Board.
- F. Removal of Officers will be at the discretion of the Senior Dean of the FRC and the Executive Board.

### Section II: Elections

- A. Officers shall be elected from the floor of a duly constituted meeting of the Advisory Council, at the last regular meeting of a collegiate semester for the next semester by plurality vote of the members present.
- B. All officers shall be elected for one collegiate semester. The Chairperson, Vice-Chairperson, and Secretary shall be allowed to hold only one elected office in a collegiate semester unless permitted by a two thirds vote of the prior Executive Board.
- C. Elections will be held at the end of the semester prior to serving semester.
- D. There will be no term limits.

## Article 6: Chairperson

### Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

### Section II: Duties

- A. Chair the Executive Board meetings, by setting the agenda for and presiding over each Executive Board meeting.
- B. Call and preside in a fair and impartial manner over all meetings of the Advisory Council.
- C. Have the prerogative of establishing additional committees as deemed necessary.
- D. Plan and implement FRC policy.
- E. Exercise his/her rights and duties as a voting member of the Executive Board.
- F. Meet with FRC Advisors regularly throughout term of office.
- G. Prepare the Chairperson-elect for the duties and responsibilities of the office of the Chairperson.

## Article 7: Vice Chairperson

### Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

### Section II: Duties

- A. Represent the FRC at UGA events.
- B. Serve as an *ex officio* member of each FRC committee.
- C. Exercise his/her rights and duties as a voting member of the Executive Board.
- D. Meet with FRC Advisors regularly throughout term of office.
- E. Prepare the Vice-Chairperson-elect for the duties and responsibilities of the office of the Vice-Chairperson.
- F. Assume the responsibilities of the Chairperson under extenuating circumstances as they occur.
- G. Assist the Chairperson in the execution of all duties of the office of Chairperson.
- H. Act as a liaison to the Senior Members.

## Article 8: Secretary

### Section I: Qualifications

- A. Be an active FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

### Section II: Duties

- A. Record proceedings of the Executive Board at all of its regular and special meetings, including attendance records for all members of the Executive Board and Advisory Council meetings.
- B. Notify all FRC members about all open meetings.
- C. Post minutes of all open Advisory Council meetings.
- D. Keep on file all minutes, rules, and committee reports for the current academic term.
- E. Check and record attendance for all official meetings of the Executive Board and Advisory Council.
- F. Calculate and attest to quorum at the beginning of each meeting of the Executive Board and Advisory Council.
- G. Be responsible for keeping the FRC Constitution, Bylaws, etc. updated.
- H. Serve as the FRC Historian/Archivist by keeping records of all FRC events unless someone else fills the position.
- I. Be responsible for maintaining any areas designated to the Executive Board.
- J. Exercise his/her rights and duties as a voting member of the Executive Board.
- K. Meet with FRC Advisors regularly throughout term of office.

## Article 9: Treasurer

### Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.
- C. The treasurer must be at least eighteen years of age.

### Section II: Duties

- A. Maintain accurate records of the funds and expenditures for which the Executive Board is responsible.

- B. Report the financial status of the FRC at the Executive Board meetings.
- C. Submit a written report of the expenditures of the FRC at the end of each semester and academic year.
- D. Work with the FRC Advisors in all financial matters.
- E. Designate funds to any committee as necessary.
- F. Exercise his/her rights and duties as a voting member of the Executive Board.
- G. Meet with FRC Advisors regularly throughout term of office.

#### Article 10: Social Committee Chair

##### Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

##### Section II: Duties

- A. Oversees the Social Committee which plans, coordinates, and is responsible for all social activities and events of the FRC.
- B. Be obligated to sponsor a minimum of one social activity or event per month.

#### Article 11: Academic Committee Chair

##### Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

##### Section II: Duties

- A. Oversees the Academic Committee which plans, coordinates, and is responsible for all academic activities and events of the FRC.
- B. Be obligated to sponsor a minimum of seven academic activities or events per academic year.
- C. Share responsibility of overseeing the Dr. Thomas G. Dyer Library with the Facilities Committee.

#### Article 12: Facilities Committee Chair

##### Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

##### Section II: Duties

- A. Oversees the Facilities Committee which executes any and all improvements of the physical building that can be maintained by the students.
- B. Contact the necessary University representatives needed to make improvements that are the University's responsibility.
- C. Share the responsibility of overseeing the Dr. Thomas G. Dyer Library with the Academic Committee.
- D. Share the responsibility of overseeing the computer lab with the Technology Committee.

#### Article 13: Technology Committee Chair

##### Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

Section II: Duties

- A. Oversees the Technology committee which is responsible for updating the FRC website and/or listserv as necessary.
- B. Share the responsibility of overseeing the computer lab with the Facilities Committee.

Article 14: Publicity Committee Chair

Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

Section II: Duties

- A. Oversees the Publicity Committee which is responsible for publicizing all FRC events, both within the FRC and to all of UGA, when necessary.
- B. Creatively attempt to maximize publicity for FRC events, both within the FRC and to all of UGA, when necessary.
- C. Coordinate and maintain the Common Room Bulletin Board Calendar.
- D. Maintain weekly publication of *The Potty Mouth* newsletter.

Article 15: Admissions Committee Chair

Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

Section II: Duties

- A. Oversees the Admissions Committee which constructs or revises the admission application for new members and/or the readmission application for current members as necessary.
- B. Organize submitted applications of both current members and those wishing to join the FRC to be reviewed by the Executive Board.
- C. Set and/or revise admission standards as necessary.
- D. Final draft of the application should be approved by the Board by a two thirds majority vote.

Article 16: Service Committee Chair

Section I: Qualifications

- A. Be an FRC Resident Member in good standing at the time of election.
- B. Be elected by the current FRC members the Spring semester prior to taking office.

Section II: Duties

- A. Oversees the Service Committee Chair which is responsible for the coordination of any community outreach event and/or charitable event within the FRC.

Article 17: Dean's Assistants

Section I: Qualifications

- A. Be an FRC Resident Member in good standing at time of appointment.
- B. The Assistants are appointed by the Dean of the Franklin Residential College.
- C. The Assistants shall serve indefinitely until replacements are selected by the Dean.

## Section II: Duties

- A. The Assistants shall inspect and review all motions to enact, amend or repeal FRC laws and regulations, and amendments to the Constitution, rendering a written opinion for either approval or disapproval of the motion.
- B. The Assistants shall transcribe into the official copies of the Constitution and the Bylaws all duly adopted amendments and changes to the same.
- C. The Assistants shall consider and decide all questions concerning the Constitution, and laws and regulations, their decision being final unless overridden by a two-thirds majority vote of the Advisory Council.
- D. The Assistants shall act as a body of inquiry, deciding all questions appealed from the Chair, including points of parliamentary law and procedure.
- E. The Assistants shall exercise supervision over all Advisory Council elections.
- F. The Assistants shall represent the FRC in questions arising with a rival college, and other organizations concerning intercollegiate contests as well as supervise and judge any necessary tryouts for these contests.
- G. The Assistants shall exercise supervision over and tally the votes for all competitions within the Advisory Council.
- H. The Assistants shall preside over all courts held by the Advisory Council.
- I. The Assistants shall oversee and communicate with the Chairperson to evaluate progress and success of all committees.
- J. The Assistants shall act as a liaison between the students of the FRC and the Deans.

## Article 18: RHA Representative

### Section I: Qualifications

- A. Be an FRC Residential Member in good standing at time of selection.
- B. Be selected in a manner seen fit by the current Executive Board.
- C. Can be held along with any other Executive Board position.

### Section II: Duties

- A. Serve as a liaison between the FRC and RHA.
- B. Attend RHA meetings and present a report at Executive Board meetings.
- C. Exercise his/her rights and duties as a voting member of the Executive Board.

## Article 19: Floor Representative

### Section I: Qualifications

- A. There shall be no more than one representative from each floor.
- B. The office of Floor Representative can be held along with any other Executive Board Position.
- C. Floor Representatives are to be selected by the members of their respective floors within the first two weeks of the Fall Semester.
- D. Should only one person come forward to serve as a floor representative for any floor, he/she must still be announced and confirmed by a simple majority vote of the members of said floor.

## Section II: Duties

- A. Floor Representatives shall be responsible for encouraging participation in his/her floor members in FRC activities.

## Article 21: RA

### Section I: Qualifications

- A. Must be selected and hired by University Housing and assigned to the associated dormitory of the FRC.
- B. Must remain in good standing with the FRC. Being in bad standing will result in the revocation of rights of a member, including their his/her position within the Executive Board and voting rights within the Advisory Council.

### Section II: Duties

- A. Exercise his/her rights and duties as a voting member of the Executive Board.
- B. Be expected to become Chairperson or, at least, an Co-Chairperson of at least one committee, but may not run for any elected position.
- C. Carry out the duties of his/her position as dictated to him/her by the University Housing Department.

## Article 22: Advisors

### Section I: Qualifications

- A. Be comprised of the Dean of the FRC, the Dean of the Franklin College of Arts and Sciences, and any additional staff assigned to the FRC.

### Section II: Duties

- A. Be considered non-voting members of the Executive Board.

## Article 23: Meetings, Quorum, and Procedures

### Section I. Meetings

- A. All meetings of the Council shall be conducted under Robert's Rules of Order (Revised), provided these do not conflict with this Constitution and the FRC Bylaws which shall take precedence at all times.
- B. A quorum of the Council shall consist of twenty percent of the members in good standing,
- C. A quorum of the Executive Board shall consist of two thirds of the Board members.
- D. The order of business at each regular meeting shall be as follows:
  - a. Call to Order
  - b. Reading and Approval of Minutes
  - c. Address from the Chair/Selection of Critic
  - d. Special Programs
  - e. Officer and Committee Reports
  - f. Old Business
  - g. New Business
  - h. Announcements
  - i. Adjournment



- E. It shall be within the power of the Council to change or suspend this order of business by a two-thirds (2/3) vote of the members present or by general consent.
- F. Advisory Council meetings should be posted on the calendar starting at the beginning of the semester.
- G. Meetings for Executive Board members should be announced two weeks prior when possible.
  - a. If a meeting is called with less than two weeks notice, no punishment will be given to members for not attending.

#### Article 24: Amendments, Revisions, and Ratification

##### Section I. The Constitution

- A. Any member of the Advisory Council in good standing may propose amendments to this Constitution in writing. An amendment shall be submitted to the Secretary, who after reading it to the Advisory Council shall refer it to the Dean's Assistants. The amendment will then lie on the table for two weeks, during which time it may be inspected by any member. During this period, the Dean's Assistants shall review the amendment and report back to the Advisory Council for final action with their recommendations for approval or disapproval. A two-thirds (2/3) majority vote of the members present is required for adoption.
- B. In cases of special emergency, the operation of this Constitution may be temporarily suspended by unanimous consent of the Advisory Council.
- C. Ratification and re-ratification of this Constitution shall take effect upon a three-fourths (3/4) vote of the Advisory Council of two consecutive meetings.

**Bylaws**  
**of the**  
**Franklin Residential College of the**  
**University of Georgia**

**Ratified**  
**January 12, 2012**

Respectfully Submitted,

Bylaws Committee

Grace Elizabeth Riehm, Chairperson  
Samantha Grace Bond  
Emily Kathryn Hunt  
Brett Desley Isernhagen  
William Chadwick Lewis  
Andrew Jacob Schwegler  
Walker Robinson Smith

Auxiliary Members  
Silas DeLuca  
Parker Ambler

## Article I

### Regular Members

#### A. Active Members refer to Article 3, Section C, Part 1, Paragraph 1

1. Active participation refers to any applied member of the FRC in good standing.
2. Good standing refers to members who attend one Advisory Council meeting per semester and earn ten points per semester.
3. Members can petition to the Executive Board against bad standing requiring two-thirds vote for approval.
4. Non-residential members may participate in all on-campus meetings and events for the FRC, but priority for off-campus events with the exclusion of Study Abroad is given to Residential members.

#### B. Non-Active Members refer to Article 3, Section C, Part 1, Paragraph 2

1. Extended inactivity refers to any member failing to meet good standing.

## Article II

Members of the FRC who previously applied as an Active Residential member will retain their active membership standing regardless of a major change out of the Franklin College of Arts and Sciences, with the exclusion of those who have transferred from the University of Georgia.

## Article III

Dues for all active resident members shall be settled upon payment of Housing fees. Dues for all non-resident active members will be set at sixty percent of dues for active members. Except in the case of mid-term transfer students, members who have not paid their dues by the academic midpoint of the fall semester will be considered to be members in bad standing.

## Article IV

A member in bad standing with the Advisory Council will not be allowed to vote in meetings of the Council nor serve as a committee chairperson or Board member. A member will be considered to be on bad standing if they do not pay dues by the required time or miss three Advisory Council meetings within one semester.

## Article V

Meetings of the Advisory Council will be called at the discretion of the Chairperson at least three times per academic term.

## Article VI

Special Competitions and Events will be established at the discretion of the Social Committee, following a simple majority vote of the Advisory council.

## Article VII

Temporary committees may be established by members of the advisory council, with the approval of a two-thirds vote of the council, at any time the council sees a need for such. Members chairing temporary committees will not be considered members of the Executive Board.

#### Article VIII

Only the Chairperson of the Publicity Committee and the Dean are permitted to speak on behalf of the FRC. All correspondence public and private communicating the position and sentiments of the FRC on matters of extra-constitutional policy, agenda, and internal affairs shall be the sole responsibility of the aforementioned Officers, and those appointed by them in a manner acceptable to the Executive Board. All correspondence made by members others than those permitted can not be said to reflect the feelings and opinion of the FRC, and must be stated as such.

#### Article IX

Standing events for the FRC shall include weekly Monday night Cookie Night at 8PM, Spring semi-formal, Convocation the first Sunday of the Fall semester, and Dean's teas throughout the academic term.

#### Article X

All members of the Franklin Residential College are expected to uphold a standard of excellence in personal and private life, treating one another with respect and dignity. Members will uphold the strictest standards of academic honesty and refrain from conduct that damages the reputation of the FRC in all things.

#### Article XI

##### Ratification and Amendments

Section 1. Motions to adopt, amend, abrogate, or repeal a law may be proposed by any regular member in good standing. The motion shall be submitted to the Secretary, who after reading it to the Executive Board shall refer it to the Dean's Assistants. At the next regular meeting, the motion shall be given a second reading to the Executive Board by the Senior Dean's Assistant. At the next meeting after the second reading, the Dean's Assistants shall report to the Executive Board their recommendation for approval or disapproval. The Executive Board will then take final action on the motion, a two-thirds (2/3) majority vote of the members present being required for adoption.

Section 2. Ratification and re-ratification of these bylaws shall take effect upon a two-thirds (2/3) vote of approval of the Executive Board at two consecutive meetings.